



# **St. Brendan Pre-kindergarten**

## **(Four & Five-Year-Old Class)**

**2019 - 2020**

**January 27, 2019** Applications accepted at the St. Brendan School office at 10049 NE 195th Street, Bothell. Applications due **March 1, 2019**. If you have any questions, please contact Christen Lambert at 425.483.8300.

### **Class Description**

Our Pre-Kindergarten class is designed to prepare children for success in the St. Brendan School Kindergarten class. Our class is a balance of academics, faith instruction, fine arts, and social activities.

In order to be prepared for kindergarten, our Pre-Kindergarten students develop increased independence, concentration, focus, ability to follow directions, use of problem-solving skills, stronger reading, writing, and math skills, and appropriate social skills through instruction and independent tasks.

For religion, students learn about people made in the image of God and more about the Mass, priests and religious vocations, prayers, saints, and the vocabulary of our faith. Our Pre-Kindergarten students attend the weekly all-school Masses with the entire school community.

Pre-Kindergarten students have instruction in phonics, sight words, reading and reading readiness, numbers, number order, numerical concepts, estimating, printing, writing skills, social studies, science, computer/ technology, art, physical education, and music. Students have a weekly class in music, art, computer, library, and physical education class with the St. Brendan School specialist teacher.

Afternoon Enrichment: Students in our morning pre-kindergarten program are able to enroll in our afternoon Enrichment program (20 student capacity). Students take part in an emergent curriculum – student-directed learning in which topics of interest to the children are explored, as well as a lunch, rest period and an extended afternoon recess.

The Pre-Kindergarten class has a Washington State certified teacher and a full-time classroom aide. There are two pre-kindergarten classes with a maximum capacity of 30. Full-day Enrichment has a maximum capacity of 20 students.

**Students may be enrolled in the morning only (AM) class or the Full-day class.**

**The Full-day class has a supervised lunch/recess/rest period from 11:30 to 1:10.**

**There is no option for an afternoon-only class.**

**During the school year, students may not transfer from the AM class to the Full-day class.**

**The Preschool Director makes the final determination regarding a child's readiness for a full-day pre-kindergarten program.**

### **Pre-kindergarten Admission**

Pre-kindergarten students are accepted in this order:

- Previous St. Brendan Pre-kindergarten or Preschool student
- Sibling of a current St. Brendan Preschool-8<sup>th</sup> grade school student
- St. Brendan Parish families: We consider the date of parent parish registration and evidence of participation in the faith life of St. Brendan Parish and fulfillment of an annual parish stewardship pledge
- Catholic families registered and involved in another parish
- Non-Catholic families

**Pre-kindergarten Application** includes

- Application
- Tuition Contract
- Copy of birth and baptismal certificates
- Completed assessment form and most current progress report from current Preschool Teacher

# St. Brendan School Pre-kindergarten Application

2019 - 2020

Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_

Applying for \_\_\_\_\_ morning only class (AM) **or**

Applying for \_\_\_\_\_ morning, lunch/recess/rest, and afternoon class (Full-day - AM & PM)

PLEASE PRINT

Boy

Girl

Student's Legal Name: \_\_\_\_\_  
Last First Middle

Student's Address: \_\_\_\_\_  
City State Zip

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Ethnicity \_\_\_\_\_ Race \_\_\_\_\_

Date of Baptism: \_\_\_\_/\_\_\_\_/\_\_\_\_ Parish \_\_\_\_\_ City/State \_\_\_\_\_

Student's current school: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Previous schools attended: \_\_\_\_\_

## FATHER / GUARDIAN INFORMATION

Student lives with father  Yes  No

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Home Address City/State Zip

\_\_\_\_\_  
Home Phone ( )

\_\_\_\_\_  
Cell Phone ( )

\_\_\_\_\_  
Email address (print clearly)

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

## **Father's Religious Background**

Catholic

No Religious Affiliation

Non-Catholic Denomination

Parish where currently registered

\_\_\_\_\_  
Date of parish registration \_\_\_\_\_

## MOTHER / GUARDIAN INFORMATION

Student lives with mother  Yes  No

\_\_\_\_\_  
Last Name Maiden Name First Name

\_\_\_\_\_  
Home Address City/State Zip

\_\_\_\_\_  
Home Phone ( )

\_\_\_\_\_  
Cell Phone ( )

\_\_\_\_\_  
Email address (print clearly)

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

## **Mother's Religious Background**

Catholic

No Religious Affiliation

Non-Catholic Denomination

Parish where currently registered

\_\_\_\_\_  
Date of parish registration \_\_\_\_\_

What influenced your decision to apply for admission for your child(ren) to St. Brendan School (academics, neighborhood, friends, faith, etc.)

**PARISH HISTORY:**

1. Do you have a 2019 Stewardship Pledge card on file with St. Brendan Parish?  Yes  No
2. Did you fulfill your 2018 Sacrificial-Giving obligation?  Yes  No
3. Do you celebrate Mass on a regular basis at your parish?  Yes  No
4. Have you contributed time or talent at St. Brendan Parish or the parish to which you are currently registered?  Yes  No
5. If you answered "yes" to the above please detail the parish involvement and give the name of the parish staff contact.

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Is either parent an alum of St. Brendan School?  Yes  No

Year Graduated? \_\_\_\_\_ Family name (if different) \_\_\_\_\_

Student's special needs: Please identify any special needs of your child. (educational, medical, allergies, physical, speech/hearing, emotional or behavioral)

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St. Brendan Pre-kindergarten admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally made available to students at the school. The school does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletic or other school related programs.

- All Pre-kindergarten applicants must demonstrate pre-kindergarten readiness with a small-group assessment prior to acceptance.
- All Pre-kindergarten students must be toilet trained (no exceptions).
- Parents will include a prior a Preschool or Pre-kindergarten assessment form with this application.
- Parents give permission for the St. Brendan Pre-kindergarten teacher to contact the child's previous school/teacher for an evaluation if needed.
- Pre-kindergarten enrollment and attendance gives admission priority into St. Brendan School Kindergarten class but does not guarantee admission. Students in Pre-Kindergarten classes may be eligible to apply to the St. Brendan School Kindergarten class provided the student is 5 years old by August 31 and meets the minimum academic and behavior requirements for the class.

Parent/Guardian \_\_\_\_\_

Date / / \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Date / / \_\_\_\_\_



**ST. BRENDAN SCHOOL PRE-KINDERGARTEN**

**2019-2020 TUITION CONTRACT**

Student: \_\_\_\_\_

Applying for \_\_\_\_\_ morning only class (8:30 -11:30 AM) **or**

Applying for \_\_\_\_\_ Full Day – (8:30 AM – 3:00 PM)

Tuition

	AGE REQUIREMENT	DAYS	TIME	MONTHLY TUITION	ANNUAL TUITION
Five mornings AM class	4 years old by August 31, 2019	Monday-Friday	8:30-11:30	\$505.00 August-May Materials Fee \$15.00 August-May	\$5,050.00  \$150
Five full-day AM & PM class	4 years old by August 31, 2019	Monday-Friday	8:30-3:00	\$808.50 August –May Materials Fee \$30.00 August-May	\$8,085.00  \$300

Registration fee: \$400 per new family- \$50 due with application and \$350 due upon acceptance; **the registration fee is non-refundable.**

Classes: Students may be enrolled in the morning only (AM) class **or** the Full-day class.

The Full-day class has a supervised lunch/recess/rest period from 11:30 to 1:10.

There is no afternoon only (PM) class.

During the school year, students may not transfer from the AM class to the Full-day class.

Tuition and Materials Fee: Tuition and Materials Fee are collected through FACTS, a national tuition management system. The FACTS management fee ranges from \$0 to \$45 per year. Tuition can be paid in one annual amount with no management fee, two annual payments with a cost of \$20, or 10 monthly installments with a cost of \$45. The management fee is added to the tuition amount. Parents must complete a FACTS tuition contract at the time of acceptance.

Monthly tuition is due on the 5<sup>th</sup> or 20<sup>th</sup> of each month and delinquent after those dates. There is no grace period.

FACTS charges a \$40 late fee for tuition received after the 5<sup>th</sup> or the 20<sup>th</sup> of the month.

First tuition payment is due August 5, 2019 or August 20<sup>th</sup>, if the 20<sup>th</sup> is selected as a payment date.

Costs Above Tuition: Additional costs not covered by tuition may include but not be limited to school uniform, school milk, hot lunch, extra-curricular activities, and before and after school child care.

Uniforms: Pre-kindergarten students are required to have a school sweatshirt and must follow the school uniform policy as described in the Pre-kindergarten Handbook. Each child will have an emergency change of clothes to remain at school.

Lunch and Snacks: Parents will provide a morning snack. For full-day students, parents will provide a daily lunch and an afternoon snack. Lunch milk and hot lunch are available for purchase through the school.

Pre-kindergarten Calendar: Pre-kindergarten classes are in session the same days as St. Brendan School (180 days).

Childcare: St. Brendan School offers before and after school child care for full-day Pre-Kindergarten students. Before school child care is also available for morning-only Pre-Kindergarten students. Parents must complete a separate registration form for child care. Fees for child care are in addition to Pre-kindergarten tuition.

Student State Immunization Form: Parents are required to provide a correct State of Washington Immunization Form by the first day of school.

Parent Background Check: A completed background form and all Safe Environment requirements are required for all school parents.

Optional: Parent Volunteer and Parent Fundraising: Pre-kindergarten parents may elect to volunteer in the school or Pre-kindergarten related activities and they may choose to participate in any of the school's fundraising activities. There are no required volunteer hours or fundraising obligations for Pre-kindergarten families as the Pre-kindergarten tuition is not subsidized by St. Brendan Parish and no multiple-children tuition discounts apply.

Student Photos: St. Brendan School's website and marketing materials highlight school-related activities with pictures and videos of our students. Children are not identified by name. By signing this contract, parents agree St. Brendan and the Archdiocese of Seattle Office for Catholic Schools may use their child's photo/video on the school's website or in printed materials. Parents who do not wish their child's photo/video to be used must sign and return a non-release form.

Withdrawal Tuition: When families make the decision to withdraw from Pre-kindergarten after registration it impacts the school's budget and revenue. Families who decide to withdraw will notify the Principal in writing. The last day to withdraw with no penalty is March 30, 2019. Withdrawal tuition is 20% of annual tuition for notice in April, May or June; 30% for notice in July, August, or September; 50% of annual tuition for notice in October and November; and 100% of the full annual tuition is due for withdrawal notice given in December or thereafter.

Pre-kindergarten Handbook: Complete Pre-kindergarten policies and procedures are included in the Pre-kindergarten Handbook. The current handbook is available on the school's website. A copy will be provided to parents upon enrollment.

We have read and understand this Pre-kindergarten Tuition Contract and agree to give our support to the Pre-kindergarten program; pay the tuition, registration, and other fees as stated herein; abide by school policies and procedures in this contract and in the Pre-kindergarten Handbook, and as determined by the principal and pastor; support the school's Mission Statement, and fulfill the terms and conditions in this contract. All students who are newly enrolled in St. Brendan Catholic School in grades Pre-School through 8 are admitted on a thirty (30) day trial period.

We understand that Pre-kindergarten enrollment is complete after the parent has received the school's acceptance letter and upon the school's receipt of the registration fee and additional required documents. The school may offer the reserved Pre-kindergarten space to another applicant if enrollment is not completed within 10 days of acceptance.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date