



St. Brendan School

Kindergarten Application

2018-2019

January 28, 2018: Applications accepted at the St. Brendan School office at 10049 NE 195th Street, Bothell. Applications due: **March 1, 2018.** If you have any questions, please contact Christen Lambert at 425.483.8300.

Class Description

The Kindergarten class is the foundation for the school readiness skills that children need for first grade and beyond. The class is a balance of academics, faith instruction, fine arts, and social activities. Our class focuses on developing a child's spiritual awareness, social skills, ability to work cooperatively with others, concentration and on-task capability, following directions, and fine motor skills. We foster the development of these skills in a warm and nurturing environment using interactive circle time activities such as songs and discussions, art activities, religious instruction, recess, story time, and free-choice activities with a variety of learning puzzles, manipulatives, and games. We include special guest teachers, field trips, and St. Brendan School teachers in our Kindergarten class.

The Kindergarten class has a Washington State certified teacher and a full-time classroom aide. We offer a full-day kindergarten from 8:20 to 3:00 PM. Class size is limited to 30 students.

Kindergarten students will

- learn about people made in the image of God and the choices we make to reflect our love for God.
- begin to learn, identify, and master letters, letter sounds, numbers, colors, and science and social studies concepts through developmentally-appropriate activities.
- have stories, discussions, songs, art, and activities to learn about our Catholic faith.
- learn to complete tasks independently to become confident and self-directed learners.

Kindergarten Admission

Kindergarten students are accepted in this order:

- Previous St. Brendan pre-kindergarten student or sibling of a current St. Brendan Preschool – 8th school student
- St. Brendan Parish families: We consider the date of parent parish registration and evidence of participation in the faith life of St. Brendan Parish and fulfillment of an annual parish stewardship pledge
- Catholic families registered and involved in another parish
- Non-Catholic families

Kindergarten Application includes

- Application
- Tuition Contract
- Copy of birth and baptismal certificates
- Evaluation from Preschool or Pre-kindergarten teacher and most current progress report

St. Brendan School Kindergarten Application

2018-2019
PLEASE PRINT

Date of Application ____/____/____

Boy Girl

Student's Legal Name:

Last First Middle

Student's Address:

City State Zip

Date of Birth: ____/____/____ Ethnicity _____ Race _____

Date of Baptism: ____/____/____
Parish City/State

FATHER / GUARDIAN INFORMATION

Student lives with father Yes No

Last Name First Name

Home Address City/State Zip

Home Phone ()

Cell Phone ()

Email address (print clearly)

Occupation: _____

Employer: _____

Father's Religious Background

- Catholic
 No Religious Affiliation
 Non-Catholic Denomination

Parish where currently registered

Date of parish registration _____

MOTHER / GUARDIAN INFORMATION

Student lives with mother Yes No

Last Name Maiden Name First Name

Home Address City/State Zip

Home Phone ()

Cell Phone ()

Email address (print clearly)

Occupation: _____

Employer: _____

Mother's Religious Background

- Catholic
 No Religious Affiliation
 Non-Catholic Denomination

Parish where currently registered

Date of parish registration _____

What influenced your decision to apply for admission for your child(ren) to St. Brendan School (academics, neighborhood, friends, faith, etc.)

PARISH HISTORY:

- 1. Do you have a 2018 Stewardship Pledge card on file with St. Brendan Parish? Yes No
- 2. Did you fulfill your 2017 Sacrificial-Giving obligation? Yes No
- 3. Do you celebrate Mass on a regular basis at your parish? Yes No
- 4. Have you contributed time or talent at St. Brendan Parish or the parish to which you are currently registered? Yes No
- 5. If you answered "yes" to the above please detail the parish involvement and give the name of the parish staff contact.

Is either parent an alum of St. Brendan School? Yes No

Year Graduated? _____ Family name (if different)_____

Student's special needs: Please identify any special needs of your child. (medical, allergies, physical, speech/hearing, emotional or behavioral)

St. Brendan School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletic or other school related programs.

All Kindergarten applicants must demonstrate readiness for Kindergarten by meeting acceptable academic and behavior standards determined by a small-group assessment completed by St. Brendan staff prior to acceptance.

Parents give permission for St. Brendan teachers to contact the child's previous school teachers for an evaluation or additional information if needed.

Parent/Guardian _____

Date / / _____

Parent/Guardian _____

Date / / _____



ST. BRENDAN SCHOOL

KINDERGARTEN
2018-2019 TUITION CONTRACT

Student: _____

Tuition

| CLASS | AGE REQUIREMENT | DAYS | TIME | MONTHLY TUITION | ANNUAL TUITION |
|-----------------------|--------------------------------|---------------|-----------------|------------------------------------|----------------|
| Kindergarten Full Day | 5 years old by August 31, 2018 | Monday-Friday | 8:20 to 3:00 PM | \$682.54 for 10 months August- May | \$6,825.45 |

Registration Fee

- \$400 registration fee per new family. \$50 due with the application and \$350 upon acceptance; **the registration fee is non-refundable.**

Tuition

- Tuition includes the use of grade-level textbooks including consumable books, computer lab, art materials, assignment book/planner, music class, and science materials.
- Kindergarten full-day requires an additional fee of \$600.00, which is included above.
- Tuition will be collected through FACTS, a tuition management company. All families must register with FACTS to complete registration.
- The FACTS management fee is determined from the family tuition payment plan selected. There is no fee for one annual payment; a \$20 fee for two semi-annual payments; a \$45 fee for ten monthly payments.
- FACTS will charge a \$40 late fee for tuition received after the payment date.
- The first monthly tuition payment will be due on August 5, 2018 or August 20th, if the 20th is selected as a payment date.
- Balances due on PTO Fundraising, PTO Volunteer hours, and Annual School Appeal pledges will be added to and billed through FACTS in May of each year.

In-Parish Tuition Requirements

To qualify for an in-parish tuition rate, parents must:

- be active parishioners at St. Brendan Parish or at another subsidizing parish.
- have a current Parish Stewardship Commitment Card on file with their parish office.
- support the parish financially by fulfilling their stewardship pledge through regular contributions.
- regularly participate in Sunday Eucharist and other liturgies.
- complete the Safe Environment requirements to volunteer in the school and CYO sports.
- pay on time all school tuition and fees.
- complete all PTO fundraising obligations and volunteer hours.

Costs Above Tuition

Additional costs not covered by tuition may include, but are not limited to: a Catholic Youth Bible for students in grades 5-8, FACTS tuition management, credit card, or late fees, Annual School Appeal contribution, Extended Care fees, uniforms, milk/hot lunch, CYO fees, field trips, carnival, PTO fees, PTO Fundraising obligations, Memory Year book, EE week for 5th grade students, San Juan Field Trip for 8th graders, student classroom supplies, and extra-curricular activities (i.e.: CYO sports, Sacramental preparation classes, Robotics Club, Speech, Science Club, Coding Club, Art Club, Chess, Art, and Band).

State Immunization Form

Parents are required to provide a current, signed and completed State of Washington Immunization Form for each child by the first day of school. Students may not be allowed to attend school without a properly completed and signed state immunization form.

Parent Background Checks & Safe Environment Clearance

Parents must have a cleared background check and have completed the requirements for the Safe Environment program prior to volunteering in the school and with CYO.

Parent Volunteer Requirement

Parents are to complete a minimum of 45 volunteer hours for a two-parent family or 30 volunteer hours for a single-parent family by volunteering in school related activities.

Parents will report their volunteer hours in a timely manner via the school website.

For special circumstances or difficulty in fulfilling volunteer hours, parents will contact the Principal in a timely manner.

Parent School Fundraising

Tuition only partially covers the actual cost of educating each student and therefore, parents agree to participate in the (1) **Annual School Appeal** - Parents will complete and fulfill the Annual School Appeal pledge form and (2) **PTO Fundraising** - Parents will provide a signed PTO Fundraising Contract and Volunteer Hour Agreement at the time of registration.

Student Photos/Videos

The school's website and marketing materials highlight school related activities with pictures and videos of our students. Children are not identified by name. By signing this contract, parents agree St. Brendan School may use their child's team, class, individual, or group photos and videos on the school's website or in printed materials. Parents who do not wish their child's photo or video used must sign a non-release form and submit the form to the office.

Withdrawal Tuition

When families make the decision to withdraw from St. Brendan School after registration it impacts the school's revenue. Families who decide to withdraw after registration will notify the Principal in writing.

- The last day to withdraw with no tuition penalty is March 30, 2017.
- For special circumstances (job transfer, job loss, medical/serious illness, death, financial hardship), parents may request from the Principal a waiver of the withdrawal tuition. The Principal and Pastor will make the final decision on waivers. Withdrawal tuition is due as shown below.
- The registration fee is non-refundable.
- Student transcripts, grade reports, high school application, and diplomas will be held until all tuition and fees have been paid.

| Month Withdrawal Notice Received | Withdrawal Tuition Due |
|---|-------------------------------|
| April, May, June | 20% of total annual tuition |
| July, August, September | 30% of total annual tuition |
| October, November | 50% of total annual tuition |
| December and after | 100% of total annual tuition |

Delinquent Tuition

- A family who is not current with their tuition payments after 45 days will be given a 10 day notice to meet with the Principal or provide a payment plan for approval. If there is no satisfactory resolution or agreed payment plan, the family may be asked to withdraw their child/children from the school.
- St. Brendan School reserves the right to seek legal recourse for the collection of unpaid tuition, fundraising obligations, and other fees.

We have read, understand, and agree to the terms and conditions in this Registration Contract. We agree to give our support to the parish and school in time, talent, and treasure, model the Gospel values to our children, other parents, and staff, and support the school's Mission Statement. We agree to pay the tuition, fundraising obligations, registration, and other fees as stated in this contract, and abide by the school policies and procedures outlined in this contract, in the School Handbook, and as determined by the Principal and Pastor.

We understand the **application** for enrollment and registration for Kindergarten is complete upon the school's receipt of signed 2018-2019:

1. Kindergarten Application
2. Tuition Contract
3. Annual School Appeal Pledge
4. PTO Fundraising Contract & Volunteer Agreement
5. Assessment form from previous Pre-kindergarten teacher and most current progress report
6. Payment of registration fee and enrollment in FACTS
7. Students attendance and evaluation at the Kindergarten readiness assessment

Kindergarten **enrollment** is complete after the parent has received the school's acceptance letter and upon the school's receipt of the registration fee and additional required documents. The school may offer the reserved Kindergarten space to another applicant if enrollment is not completed within 10 days of acceptance.

Parent/Guardian

Date

Parent/Guardian

Date

