



# St. Brendan Catholic School 2018-2019 Application for 1<sup>st</sup> – 8<sup>th</sup> Student

Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_ Applying for Grade: \_\_\_\_\_

PLEASE PRINT Gender:  Boy  Girl

Student's Legal Name:

\_\_\_\_\_  
Last First Middle

Student's Address:

\_\_\_\_\_  
Street City State Zip

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Ethnicity: \_\_\_\_\_ Race: \_\_\_\_\_

\*Attach copy of Birth Certificate Example: Ethnicity Asian Race Filipino

Date of Baptism: \_\_\_\_/\_\_\_\_/\_\_\_\_ Parish \_\_\_\_\_ City/State \_\_\_\_\_

\*Attach copy of Baptismal Certificate

### FATHER'S / GUARDIAN'S INFORMATION

Student lives with father?  Yes  No

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Home Address City/State Zip

\_\_\_\_\_  
Home Phone ( )

\_\_\_\_\_  
Cell Phone ( )

\_\_\_\_\_  
Email address (print clearly)

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Phone: \_\_\_\_\_

### MOTHER'S / GUARDIAN'S INFORMATION

Student lives with mother?  Yes  No

\_\_\_\_\_  
Last Name Maiden Name First Name

\_\_\_\_\_  
Home Address City/State Zip

\_\_\_\_\_  
Home Phone ( )

\_\_\_\_\_  
Cell Phone ( )

\_\_\_\_\_  
Email address (print clearly)

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Phone: \_\_\_\_\_

What influenced your decision to apply for admission for your child(ren) to St. Brendan School (academics, neighborhood, friends, faith, etc.)

**Father's Religious Background:**

- Catholic
- No Religious Affiliation
- Non-Catholic Denomination

Parish where currently registered \_\_\_\_\_

Date of Registration \_\_\_\_\_

**Mother's Religious Background:**

- Catholic
- No Religious Affiliation
- Non-Catholic Denomination

Parish where currently registered \_\_\_\_\_

Date of Registration \_\_\_\_\_

**PARISH HISTORY:**

1. Do you have a 2018 Stewardship Pledge card on file with your parish?  Yes  No
2. Did you fulfill your 2017 Sacrificial-Giving obligation?  Yes  No
3. Do you celebrate Mass on a regular basis at your parish?  Yes  No
4. Have you contributed time or talent at St. Brendan Parish or the parish to which you are currently registered?  Yes  No
5. If you answered "yes" to the above, please detail the parish involvement and give the name of the parish staff contact.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is either parent an alumni of St. Brendan School?  Yes  No

Year Graduated? \_\_\_\_\_ Family name (if different) \_\_\_\_\_

Student's special needs: Please identify any special needs of your child. (medical, allergies, physical, speech/hearing, emotional or behavioral)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

St. Brendan Catholic School admits students of any race, color, national and ethnic origin to all the rights privileges, programs and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletic or other school related programs.

Parent/Guardian Signature: \_\_\_\_\_

Date:        /        / \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date:        /        / \_\_\_\_\_



**St. Brendan School**  
**1<sup>st</sup> - 8<sup>th</sup> Grade**  
**2018 - 2019 Tuition Contract**

**Family Name:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student(s) Name:** \_\_\_\_\_

**Grade(s) Applying for:** \_\_\_\_\_

**Registration Fee**

- A \$200 per returning family registration fee is due at re-registration. The returning family registration fee will be paid through a one-time billing in FACTS in March 2018.
- For new students, the registration fee is \$400 per family. \$50 due upon application, and \$350 upon acceptance.
- **Registration fees are non-refundable.**

**Tuition**

- Tuition includes the use of grade-level textbooks including consumable books, computer lab, art materials, assignment book/planner, music class, and science materials.
- Tuition will be collected through FACTS, a tuition management company. All families must register with FACTS to complete registration.
- The FACTS management fee is determined from the family tuition payment plan selected. There is no fee for one annual payment; a \$20 fee for two semi-annual payments; a \$45 fee for ten monthly payments.
- FACTS will charge a \$40 late fee for tuition received after payment date.
- The first monthly tuition payment will be due on August 5, (or 20<sup>th</sup> if selected) 2018.
- Balances due on PTO Fundraising, PTO Volunteer hours, and Annual School Appeal pledges will be added to and billed through FACTS.

**In-Parish Tuition Requirements**

To qualify for an in-parish tuition rate, parents must:

- be active parishioners at St. Brendan Parish or at another subsidizing parish.
- have a current Parish Stewardship Commitment Card on file with their parish office.
- support the parish financially by fulfilling their stewardship pledge through regular contributions.
- regularly participate in Sunday Eucharist and other liturgies.
- complete the Safe Environment requirements to volunteer in the school and CYO sports.
- pay all school tuition and fees on time.
- complete all PTO fundraising obligations and volunteer hours.

**Costs Above Tuition**

Additional costs not covered by tuition may include, but are not limited to: a Catholic Youth Bible for students in grades 5-8, FACTS tuition management credit card or late fees, Annual School Appeal contribution, Extended Care fees, uniforms, milk/hot lunch, CYO fees, field trips, carnival, PTO fees, PTO Fundraising obligations, Memory Year book, EE week for 5<sup>th</sup> grade students, San Juan Field Trip for 8<sup>th</sup> graders, student classroom supplies, and extra-curricular activities (i.e.: CYO sports, Sacramental preparation classes, Robotics Club, Speech, Science Club, Art Club, Coding Club, Chess, Art, and Band).

## **2018-2019 Tuition**

Select the tuition rate/fee which apply to your family:

_____ One child- in-parish tuition rate	\$ 6,225.45
_____ Two children- in-parish rate	\$ 9,909.09
_____ Three children- in-parish rate	\$13,610.10
_____ Four children- in parish rate	\$14,198.10
_____ Out of parish rate tuition per child	\$ 9,748.20

### **State Immunization Form**

Parents are required to provide a current, signed and completed State of Washington Immunization Form for each child by the first day of school. Students may not be allowed to attend school without a properly completed and signed state immunization form.

### **Parent Background Checks & Safe Environment Clearance**

Parents must have a cleared background check and have completed the requirements for the Safe Environment program prior to volunteering in the school and with CYO.

### **Parent Volunteer Requirement**

Parents are to complete a minimum of 45 volunteer hours for a two-parent family or 30 volunteer hours for a single-parent family by volunteering in school related activities.

Parents will report their volunteer hours in a timely manner via the school website.

For special circumstances or difficulty in fulfilling volunteer hours, parents will contact the Principal in a timely manner.

### **Parent School Fundraising**

Tuition only partially covers the actual cost of educating each student and therefore, parents agree to participate in the (1) **Annual School Appeal** - Parents will complete and fulfill the Annual School Appeal pledge form and (2) **PTO Fundraising** - Parents will provide a signed PTO Fundraising Contract and Volunteer Hour Agreement at the time of registration and complete their required fundraising and volunteer time.

### **Student Photos/Videos**

The school's website and marketing materials highlight school related activities with pictures and videos of our students. Children are not identified by name. By signing this contract, parents agree St. Brendan School may use their child's team, class, individual, or group photos and videos on the school's website or in printed materials. Parents who do not wish their child's photo or video used must sign a non-release form and submit the form to the office.

**Withdrawal Tuition**

When families make the decision to withdraw from St. Brendan School after registration it impacts the school’s revenue. Families who decide to withdraw after registration will notify the Principal in writing.

- The last day to withdraw with no tuition penalty is March 30, 2018.
- For special circumstances (job transfer, job loss, medical/serious illness, death, financial hardship), parents may request from the Principal a waiver of the withdrawal tuition. The Principal and Pastor will make the final decision on waivers. Withdrawal tuition is due as shown below. The registration fee is non-refundable.
- Student transcripts, grade reports, high school application, and diplomas will be held until all tuition and fees have been paid.

Month Withdrawal Notice Received	Withdrawal Tuition Due
April, May, June	20% of total annual tuition
July, August, September	30% of total annual tuition
October, November	50% of total annual tuition
December and after	100% of total annual tuition

**Delinquent Tuition**

- A family who is not current with their tuition payments after 45 days will be given a 10 day notice to meet with the Principal or provide a payment plan for approval. If there is no satisfactory resolution or agreed payment plan, the family may be asked to withdraw their child/children from the school.
- St. Brendan School reserves the right to seek legal recourse for the collection of unpaid tuition, fundraising obligations, and other fees.

We have read, understand, and agree to the terms and conditions in this Tuition Contract. We agree to give our support to the parish and school in time, talent, and treasure, model the Gospel values to our children, other parents, and staff, and support the school’s Vision, Mission, Purpose, and Values Statement. We agree to pay the tuition, fundraising obligations, registration, and other fees as stated in this contract, and abide by the school policies and procedures outlined in this contract, in the School Handbook, and as determined by the Principal and Pastor.

We understand the **application** is complete upon the school’s receipt of signed/accepted:

1. Application
2. Tuition Contract
3. Annual School Appeal pledge
4. PTO Fundraising Contract & Volunteer Agreement
5. Payment of registration fee and enrollment in FACTS
6. For New Student and/or K student: Assessment form completed by previous teacher and current progress report/report card and standardized test results

**Enrollment** for new students is complete after the parent has received the school’s acceptance letter and upon the school’s receipt of the registration fee and additional required documents. The school may offer the reserved space to another new applicant if enrollment is not completed within 10 days of acceptance.

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Parent/Guardian Signature Date